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Wellington Canine Obedience Club

21/9/05
7:30 p.m.
Alexandra Road
Mount Victoria

Meeting called by:	Heather Carrell	Type of meeting:	General
Facilitator:	Heather Carrell	Note taker:	Janice Wilcock

Apologies: Janice , Annette, Shirley

----- Agenda Topics -----

Minutes of Previous meeting	Janice Wilcock
Matters arising from the minutes	Heather
Financial Matters	Janice Wilcock
Correspondence	Janice Wilcock
General Business – Ribbon Trial	Heather
General Business – Repairs & Maintaining of Grounds	Mike
General Business – Working Bee	Heather
General Business – Canine Good Citizen	Heather
Additional Business – Xmas Party	Heather

Other Information

Special notes:



Wellington Canine Obedience Club

21/9/05
7:30 p.m.
Alexandra Road
Mount Victoria

Meeting called by:

Type of meeting:

Facilitator:

Note taker:

Attendees:

Heather Carrell, Derek Falrey, Mike Martyn, Jeanie Prince, Mary Schneider,
Janice Wilcock

----- Agenda Topics -----

Minutes of Previous meeting

Janice Wilcock

Discussion: Read

Conclusions: Carried forward items – Grant Application to be completed by Wendy , have 3 Quotes completed by Mike

Action items:

Person responsible:

Deadline:

Proposed by Derek Falrey, Seconded by Heather

Matters arising from the minutes

Discussion: None that are not already on agenda

Conclusions:

Action items:

Person responsible:

Deadline:

Financial Matters

Janice Wilcock

Discussion: Janice called away (on Call)

Financial matters not available

Conclusions: Update next meeting

Action items:

Person responsible:

Deadline:

Correspondence

Discussion: Minutes Zone 3 Meeting on hand

Conclusions: no action required

Action items:

Person responsible:

Deadline:

General Business – Ribbon Trial

Heather

Discussion: 1) Term Deposit to be broken & drawn down \$1500.00 Proposed by Wendy, Seconded by Janice W

2) Ribbons collected no charge Heather gave Wine as Thank you (Cost to be refunded via Janice L)

3) Judges – now all on board, contracts returned less Kate Winter as only sent 22/9 as replacement for drop out Judge

Conclusions:

4) Flyer – Completed and Emailed by Janice L

5) Stewarts & Judges to have expenses reimbursed by chq – Janice L has in Hand

6) Scent cloths all completed – by Mike

7) Show Manager Needed – Mike agreed , collection of Money (\$3 per entry committee agreed) & Call Stewart – Jenny agreed to assist

8) Assistance need on day 9.30am Start to 2.30pm approx

9) Writing Of White Boards – Mike to complete on day

10) Catering for Judges- Janice L shopping /Shirley Cooking

11) Gift for Judges Bottles of wine (8 bottle required)- Janice L to buy with shopping

12) Donations for Raffle on day – are required

13) Pens / Camera / Whiteboard Cleaner required on Day

14) Photo's of day – Mary to talk to Eddie / or Lesley may help out

Action items:

Person responsible:

Deadline:

General Business – Repairs & maintaining of ground

Mike

Quote received for grounds from WN Asphalt Co (1990) Ltd \$725.00 plus Gst

Conclusions: all agreed to expenditure & mike to arrange to be completed, Janice to fill out approval form & Fax (Completed)

Action items:

Person responsible:

Deadline:

General Business – Working BEE 1/10/09

Start 9.30am , jobs to be allocated by Mike, Instructors to inform members in their classes

Conclusions:

Action items:

Person responsible:

Deadline:

General Business – Canine Good Citizen

Heather

Discussion: We have a instructor (Lesley) , numbers will be limited to 10. classes to start Feb 06, names are to be put forward to Heather if you or anyone else are interested

Conclusions:

Action items:

Person responsible:

Deadline:

General Business – Xmas Break up

Heather

Discussion: Break up will be held on a Wednesday night, Sunday people to attend on the Wednesday

Mike said Sunday people would not attend , all agreed that it worked both ways, Heather said Wednesday that's it, most agreed

Person responsible:

Deadline:

	Person responsible:	Deadline:
Additional Business -		
<u>Discussion:</u>		
<u>Conclusions:</u>		
Action items:	Person responsible:	Deadline:

Other Information

Special notes: Meeting closed 8.35 pm – agreed by all

****Date for next General Meeting, 2nd Nov 2005 7.30pm**

INSTRUCTORS NEEDED -ASAP “PLEASE PUT YOUR NAMES FORWARD FOR TRAINING IF THAT’SWHAT IS HOLDING YOU BACK” –Please just let Janice W, Heather or Mike know, you are interested.