

 **Wellington Canine Obedience Club** 
Committee Meetings
Held at the Club Room
On Sunday 1st July 2012 at 11:00am

Present :: President Thomas Lovatt
 Secretary Mary Schneider
 Treasurer Jo Gilliat-Smith (Minute Taker)
 Committee Lorraine van Dooren
 Committee Julia Young
 Head Trainer Mike Martyn

Apologies : Committee Eddie Williams
 Vice President Tess Monro
 Committee Karen Rodgers

1. The President welcomed Lorraine van Dooren to the committee.
2. Minutes of the last meeting – no minutes available.
3. The Treasurer's report detailed expenditure and income. see attached. Term Deposit \$22,368.06 invested @3.60% less withholding tax net interest \$236.45. Agreed to roll over the term deposit maturing 29 December 2012
4. Payment to the NZKC – Subscription paid for the Secretary \$66.00 pa by the club. It was agreed that the Treasurer gain clarification from the NZKC about membership.

[Advice received from NZKC Officer : The club is charged \$45 per annum so that it can operate as an obedience club and host ribbon trials. Executive club members also need to be paid up NZKC members – most clubs have three some have two Sec/Treasurer and Chair. The Vice Chair is not required to be a member.

5. Payment to Central Dog Obedience Region – 2012/13 Club Levy \$30.00 Recognised Club Assembly Levy \$75. The Treasurer to explore the second cost.

[Advice – Club Assembly is hosted by various clubs, the event takes place at the NZKC Porirua. As a club we sponsor a set of ribbons \$60].

6. Internet Banking : All invoices to be approved and signed by two executives before payment is made. Internet banking will allow the Treasurer to report up to date financial reports and save on postage.
7. Club Rooms – the kitchen/cloakroom areas floor coverings need to be replaced + walls to be painted + main area ceiling to be painted. Mike Martyn to get two quotes. Cost is probably low enough to be paid out of the current account.
8. Funds – The Treasurer to explore the idea of fund raising / sponsorship.
9. Graduation 5th August – Issue of Certificates : Jo Gilliat-Smith
10. New Term in take 12th August – Registration : Jo Gilliat-Smith
11. Next Meeting Date :: 29th July – agreed to hold frequent and shorter meetings - at month end.