

Minutes of Committee Meeting
Wellington Canine Obedience Club

Wednesday 5th April 2006

Apologies: Cheryl Barr
Marie Wong (Mike Bird Represented her)

Minutes of 22nd February 2006

Heather read the minutes. There were no matters arising

Moved: That the minutes are accepted: Annette
Seconded: Mary
All in Favour

Financial Report

Annette indicated that a bill had been received but could not be paid. No records had been passed from the last Treasurer and this was being addressed.

Change of signature forms needed to be completed. 3 signatories were required, Heather is currently authorized. Discussion took place as to the alternates and Annette would organize the signing forms and the bank issues

Moved: That the others be Annette and Debbie: Julie
Seconded: Judy
All in Favour

Annette indicated that apart from the phone and power, all other payments would be brought to the committee for authorization. Currently she did not have a cheque book. However she has a key for the PO Box 14032, Kilbirnie

Correspondence

A letter received from Energy Matters was read relating to holistic approaches to pet wellness. It was agreed that this would be posted on the notice board

Kennel Club Membership

Heather informed the meeting of the rationale for the Wellington Obedience Club being a member of the Kennel Club. She indicated the process by which decisions were made based on the Zone Representative taking back decisions of the committee to the Kennel Club where other Zone representative have their say and the decisions are made.

It is important to have a Zone representative and the committee was totally in favour of Heather continuing in that role

The advantages to the Wellington Canine Club being in the Kennel Club are:

- Gives credibility
- Keeps our standards high
- Essential for those who want to compete
- Keeps Senior members interested
- Keeps Instructors in the Club
- Probably of importance to the Wellington City Council

The fee for membership is \$130.00 per year and the Zone fees are \$130 per year

The Club President, Treasurer and Secretary must be members.

Moved: That the fees of all executive committee members are paid by the Club: Mary
Seconded: Thomas
All in Favour

Head Trainer

The role of the head trainer was discussed. The key accountabilities are:

- To organize all the classes
- Deal with any issues that arise
- Liaise with the instructors
- Establish standards of training

We currently have 5 instructors with 2 interested. Heather had discussed the role of Head Trainer with Lesley Lovatt and she was interested.

Moved: That Lesley Lovett be the Head Trainer: Heather
Seconded: Mary
All in Favour

Advertising and Publicity

New flyers have to be prepared for the Club to promote the classes and encourage attendance.

Mike Bird volunteered to take on this role with Marie. He would design a flyer which would have the key information about the Club:

- Address
- Times of Classes
- Recognised by the Kennel Club
- Telephone Number etc

It was agreed that these flyers would be distributed by members of the committee in vet clinics, libraries, supermarkets, SPCA etc.

Mike would also investigate the costs of advertising in local papers. It was agreed that the current ad is attractive and this would be the sample that he would work on.

This led to discussion about Wednesday evening classes - it was agreed that these would continue. Although a problem with weather it was confirmed that dogs were to attend at least 6 out of 9 sessions.

The ads regarding the classes would go in two weeks before intake and the contact for the club would be Annette and Gayle. Mike would get their phone numbers

Events Calendar

In order to promote a feeling of club membership the events calendar was created. It is important that club members know what is the upcoming event so that they can plan ahead. Harry will take on making these pamphlets that will be given out to members as they attend classes.

Agility Classes

There has been an interest in agility classes. It was agreed that these must be provided in a safe way both for the dogs and their owners.

The discussion led to the following agreement:

- Dogs will only be able to participate if they are 18 months or older
- A vet certificate of age, date of birth, will have to be produced

- There will be a maximum number of 6 dogs
- Agility classes will be held on Tuesday nights
- Classes will start at 7.00 but any participants must be prepared to assist with putting out the equipment and clearing it away
- \$10 for 6 sessions will be the fee
- Instructors will be free

Mary will talk this through with Mike as they will both be involved.

Key Holders

It is necessary to have the locks changed. Derek has agreed to do this at no charge and also to take bolt cutters to open a padlock.

This will mean that new keys will be issued and these will be logged on a register to be maintained by the Secretary.

It was agreed that the following would have keys:

- Heather – also the PO Box key
- Annette - also the PO Box key
- Mary
- Lesley

Clearing the Ansaphone

Julie Edwards would clear the ansaphone. She would do this on a Sunday and would answer any issues that arose.

Intake Support

At new intake it becomes very busy. Help from committee members was requested to assist the flow of people and orientation to their class.

Debbie and Judy agreed to do this and to be at the Club at around 9.20a.m. on the intake day.

Senior Classes

It was agreed that 11.15a.m. on Sunday for Senior Classes really works well and will continue

Maintenance of the Grounds

This is an important aspect of the facility maintenance and was raised by Mary as being important. It was agreed that Thomas would make a list of things to be done regularly and special activities. This would then be managed either as a working bee or on a schedule.

Thomas would also spray the area and would put a notice up about this.

Use of the Play Area

Much discussion took place about the appropriateness of this area for larger dogs and the necessity to prevent aggression.

It was agreed that it was not the best space for larger dogs to play and socialise but it was also generally acknowledged that this is an important part of why people come to the Club.

It was agreed that:

- The play area for puppies would be supervised by an Instructor
- Owners would be instructed to be present in the area with their dogs
- The larger area with the wooded area would be ideal for larger dogs
- The area bordering the play area from the wooded area should be fenced off in some way – making it a perfect location for the larger dogs to play and socialize...

It was agreed that this was good compromise and the fencing option would be explored. It meant that dogs could start using that area but that owners needed to be with them as well.

Heather indicated that she was taking the puppy class and would integrate the play area into class work.

Date of Next Meeting

The next meeting will be 24th May 2006

Adjournment

The meeting was adjourned at 9.45 p.m.