

Wellington Canine Obedience Club (Inc.)

Club Grounds: Alexandra Road, Mt Victoria

Box 14 032 Kilbirnie, Wellington 6241

(04 389 3566 blackbuffy@paradise.net.nz

Minutes

Committee Meeting

Held on Sunday 10 March 2013

| | | |
|------------------------|------------------|------------------|
| <i>President</i> | Thomas Lovatt | <i>Committee</i> |
| <i>Vice President</i> | Mike Martyn | Eddie Williams |
| <i>Secretary</i> | Mary Schneider | Edmund Schneider |
| <i>Treasurer</i> | Jo Gilliat-Smith | Gail Norling |
| <i>Head Instructor</i> | Mike Martyn | Peter Watts |
| | | Sandra Williams |
| | | Ohmmar Chan |
| | | Xaviera Lovatt |

The meeting was called to order at 11:00am

1. Previous Minutes

The minutes of the 2013 Annual General Meeting were taken as read

2. The Treasurer's Report

The Treasurer provided a Financial Report as at 31 December 2012.

| | |
|---------------------------------|-------------------|
| Opening Balance 01 January 2012 | \$7,374.09 |
| Income | \$6,765.25 |
| Expenses | \$7,807.30 |
| Closing Balance | \$6,834.49 |

Term Deposit as at 7 December 2012 \$22,838.46

- The Treasurer advised the meeting the Chartered Accountant has waived the \$450 fee for auditing the accounts which are more transparent than in previous years
- Agreed to delete the Porch Fund, to avoid confusion as the amount is included in term the deposit account
- The meeting agreed to offer free dog training lessons to the auditor and a bottle of wine as a thank you token
- The Treasurer provided proof the Accounts are posted to companies house
- Edmund Schneider expressed concern as to how the Accounts could be audited if income had not been checked from the receipt book, a requirement according to the constitution club rules 19 c. and d.
- The Chairman advised the meeting that audit procedure has changed and it is now normal practice to accept deposit slips as proof of income
- The Treasurer to check with BNZ re: \$80.35 bank charges which equate to \$6.70 pm
- The meeting was saddened at the tone of concern

3. Ribbon Trial - 3 March 2013

| Expense | | Income | |
|---------------------------------------|-----------------|-----------------|-----------------|
| Kitchen and BBQ Supplies | \$74.34 | Entrants | \$100.00 |
| Judge Thank You Bottle of Wine + \$20 | \$141.84 | Raffles | \$73.00 |
| Replacement Ribbon | \$107.76 | Kitchen and BBQ | \$13.60 |
| | | Donation | \$20 |
| | <u>\$337.34</u> | | <u>\$206.60</u> |
| | | Deficit | \$130.34 |

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4. State Insurance

Premium to be paid 24 May

5. Other Business

Trainers to enforce Club Rules "only handlers and dogs permitted in Training Areas"

Gail Norling offered to bring in toys for the children to play with in the club house

The committee thanked Fiona Barkess for putting up laminated posters, at no cost to the club, advertising Wellington Canine Obedience Club I the Dog Walking area at Greta point

Events and What Coming up information provided to Xaviera Lovatt

Graduation

Members are welcome to graduate on Sunday 26 May if they are away for the Queen's Birthday weekend

Sunday 2 June 2013 Graduation

Intake

New intake starts Sunday 9 June 2013

The Meeting concluded at 11:20am

6. Next Meeting

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